



Enrolment Application Checklist for Programs of Excellence

Prospective Student Details

Student Name:

Current School of Enrolment:

Parent Name:

Parent Email:

Parent Mobile:

The following documents must be submitted with the Enrolment Application Form for all students.

Proof of Identity / Guardianship Documents	Please tick
Copy of student's birth certificate (Australian or overseas)	
Copy of student's passport and visa if not born in Australia	
Copy of the student's Australian Citizen Certificate, if they have become an Australian citizen within the last five years.	
Copy of relevant legal guardianship orders e.g. Custody Orders, Family Court Orders or Court Orders	
Academic Results	
Copy of the most recent academic report	
Proof of Residency	
<i>If you own a property and live there permanently</i>	
Copy of current rates notice plus current electricity notice	
One other form of identification in your name/s at this address	
<i>If you have recently purchased a property</i>	
Copy of the letter of settlement from your solicitor	
Copy of the electricity connection notice	
<i>If you are renting a property</i>	
Copy of the current General Tenancy Agreement and RTA bond receipt	
Copy of the latest electricity invoice/receipt, or electricity connection notice	
One other form of identification in your name/s at this address	

Under the Enrolment Management Plan, priority will be given to the enrolment of students who reside in the local catchment area. If the Principal is not satisfied by the documentation provided by an applicant, then the Principal may request further sources of evidence. A statutory declaration may be requested in special circumstances. Applicants should note that a false statement/assertion about the student's principle place of residence can amount to fraud and may be reported to police to be investigated. The Principal may consider repealing a decision to enrol a student in such circumstances.

Students will be enrolled after they have attended an interview with the Principal.